

**Minutes of the Fyfield and Tubney Parish Council
held on Thursday 10th November 2022.**

1. Present:

Mrs Penny Budgen – Chair.
Mrs Claire Cable-Alexander.
Dr Dimitrios Hatzis.
Dr Sarah Stanhope.
Dr Stephen Fraser – Clerk.

Mr Jerry Avery – District Councillor.
Ms Juliette Ash – County Councillor

5 members of the general public.

2. Apologies.

Apologies had been received from Mr Alan Woodward.

The Chair thanked Mr Julian Mellor for his many years of service on the council, much of that time as chairman. He was presented with a card and some garden ornaments.

The Chair also wished to record the recent death of Mrs Shirley Collins, another recent member of this council.

3. Casual Vacancy.

Authorisation to co-opt having been received from Electoral Services, Dr Sarah Stanhope was invited to fulfil the vacancy which she accepted.

4. Minutes of the last meeting.

These were signed as a true record by the chair.

5. Matters arising.

i. Ownership of the War Memorial.

The Clerk had spoken to Mr John Lay who wished that the memorial be donated to the parish. Consequently, the Clerk had arranged for the memorial to be on the parish Asset List and covered by the new insurance policy.

ii. Pavement Cleaning adjacent to No 1 St Johns Close.

The Clerk had been in touch with Waste Management at District concerning the contractual arrangements for this part of the footpath and also the road sweeping of the old Coal Yard cul-de-sac. District had promised to inspect and report back.

iii. Pavement by Tubney Church.

Mrs Budgen reported that work should be scheduled soon to remove grass and soil to allow wheelchair access to the bus stop. This was expected to require the tarmac to be redone and involved two sub-contractors. The lights at the bus stop had now been connected to the mains and were operative. An invoice from OCC for the work had yet to be received.

iv. Coach Road.

Mrs Budgen had not received any update from OCC Highways. It was possible that the same equipment used to clear the pavement above would be adequate for the Coach Road. **Mrs Budgen to seek a response from OCC Highways.**

6. War Memorial.

Mrs Budgen reported that works to install the War Memorial and bench were complete and that there would be a short ceremony tomorrow, Armistice Day, by the Vice Lord Lieutenant of Oxfordshire, to dedicate the memorial. It would be attended by all those who had helped in setting up the memorial but was open to anyone else who wished to attend. The main wreath laying would be following the Church service on Sunday the 13th.

7. Lioncourt.

Consideration of the planning application had been delayed until at least the January planning meeting. It was understood that the OCC Optioneering Exercise for the Frilford intersection must be completed before the meeting could occur. It was also rumoured that an independent study of the Marcham Air Quality Management area was being commissioned.

8. Communication between Councillors

Following the unfortunate resignation of Ms Croft it was decided that this activity should be discontinued for the present time.

9. Finance.

The Clerk reported the following transactions had occurred since the last meeting.

The account details were as follows:

• Precept Account brought forward.	£6,000.26
• Record payment of the following.	
• A Woodward – Fyfield Bus Shelter & Tubney Seat	£137.94
• Available Precept	£5,862.32
• CIL Account brought forward.	£8,424.64
• CIL Payment Received	£13,240.27
• Reserved – Tubney Bus Stop Lights	£9,265.87
• Available CIL	£12,399.04

The Clerk had arranged insurance cover from 27th November and requested reimbursement. It was **resolved** to pay the Clerk £433.68.

The Clerk presented receipts from Mr Bruce Harris covering materials used for the ground works for the war memorial and its bench. It was **resolved** to pay Mr Harris £391.42.

Mrs Budgen presented a receipt for the felling and removal of the Cherry Tree. It was **resolved** to reimburse Mrs Budgen £400.00.

The Clerk reminded the meeting that CIL monies could only be spent on infrastructure projects. He wished to allocate this year's expenditure on the Church Community Space and the War Memorial to the CIL account which would increase the available funds in the Precept Account for less restrictive expenditure. The reallocation was **approved**.

The Clerk requested a review of the signatories to the bank account. It was **resolved** to remove Mr Mellor and to add Mrs Budgen. The Clerk and Dr Hatzis to remain signatories. **The Clerk to organise the changes with the bank.**

10. Planning.

The following applications have been returned with No Objection.

- P22/V2325/PDS Corfe Cottage, Tubney

The following applications had no consensus view by Council.

- P22/V0246/FUL White Hart Wood, Frilford Heath
- P22/V2073/HH Crabtree House, Fyfield

The Clerk reminded members that there was limited time to respond to planning applications and requested that members passed their considerations back to him promptly.

11. Fyfield Cherry Tree.

Mrs Budgen reported that the Cherry Tree had been felled, removed and the ground prepared for planting. Miss Phillis Corke would plant the new Jubilee Oak after the Remembrance Day service on Sunday.

12. Speed Limits – Abingdon Road, Netherton Lane.

It was **resolved** that an application be made to OCC for 20mph speed limits to replace the 30mph limits in both Fyfield/Netherton and Abingdon Road, Tubney. Apart from this resolution, the application would require the written support of our County Councillor, Ms Ash. She requested that a map designating the proposed limit boundaries be forwarded to her with that request. **The Clerk to supply Ms Ash with details of the limit boundaries and to make the application to OCC once he had received her written support.**

13. Speed Limits – A420 at Tubney.

Whilst examining the work required to make the footpath by the church wheelchair accessible, the OCC engineer also commented upon the need for a footpath extension for PharmaGenesis and commented on the unsafe crossing points. He suggested that a reduction in the speed limit, currently 50mph should be requested.

The initial response to his suggestions was less than positive in that OCC seemed to regard the rapid transit of vehicles through the village as more important than pedestrian safety. However, the first step in considering this would be a traffic survey which was currently underway.

It was noted that there was already a 40mph limit on A420 at Swindon near the police station. As such, there was no excuse for rejecting another limit at this speed in Tubney. **Mrs Budgen to emphasise the fact that this was a Local Access Road for residents with her contacts in OCC Highways.**

14. Neighbourhood Priority Statement.

Mr Keene had volunteered to lead on this project which was a government initiative to attempt to define something like a 'Neighbourhood Plan Light'. It would not specify planning policy but identify one or more areas considered as a priority within the parish. Six parishes were participating in South Oxfordshire and the Vale DCs.

Mr Keene, Mrs Budgen and the Clerk had attended a series of seminars leading to the production of a document that represented the priorities of the parish.

Attempts to seek volunteer help outside of the council had so far been non-productive. A recent meeting with the lead DC Officer into how we bring together our rather disparate residential centres lead to a suggestion that he seek funding to set up a web based technical solution. He would explore this possibility with central government.

Mr Keene, however, felt that this was going to prove too difficult to produce a document in the next 12 months and wished to withdraw from the project. He was thanked for his efforts to date.

The meeting was reluctant to withdraw from the project at this time and Mrs Cable -Alexander asked if the notes on the seminars could be forwarded to her and to Dr Stanhope as she may well be able to move things forward once she understood the purpose of the exercise.

The Clerk to forward details of the seminar notes to Mrs Cable-Alexander and Dr Stanhope.

It has always been stressed that this statement would have a lesser standing than a Neighbourhood Plan with the planning authorities at District. However, we had been told that District should not ignore its contents in considering applications. Also, the work done here could be regarded as the preliminary to producing our own Neighbourhood Plan.

Mr Mellor pointed out the Shellingford was in the process of producing a Neighbourhood Plan and that an outside company had been brought in to do the hard work. He felt that this was not too expensive. He volunteered to put the Clerk in touch with their Clerk to explore costs and pitfalls.

15. Marcham Neighbourhood Plan.

The Clerk had received an email from a Marcham PC Councillor in respect to their preparation of a Local Plan. He sought our input on any issues that affect us jointly.

He suggested that traffic through Gozzards Ford could be one such issue. The meeting agreed that because Abingdon Road, Tubney is the obvious feeder to this road and our issues with traffic volumes and speeds, we should communicate our concerns here.

It was also agreed that Marcham held a trump card on any major local developments given the impact of increased traffic on its Air Quality Management Area. The meeting wished to emphasise the importance of this issue to adjacent parishes and to also request that they make representation on the matter at the forthcoming DC consideration of the Lioncourt planning application.

The Clerk to respond to the email with this effect.

16. Oxfordshire Code of Conduct.

After receiving further copies of the new Register of Member's Interests at the meeting, the Clerk now only required an updated form from Mr Woodward.

Members should note that training in the Code of Conduct would become mandatory after next years elections and that they should participate in any remaining online sessions or recordings as soon as possible.

17. Dates for 2023 Meetings.

The Clerk proposed the following dates for meetings in 2023:

- 12th January
- 9th March
- 11th May – Annual Meetings but may change depending upon Election Date.
- 14th September
- 9th November

The Clerk to book accommodation on those dates with The White Hart.

18. AOB.

Ms Elton enquired if there had been any contact from the Parish Path Wardens. **The Clerk had not received any report from them this year and would contact them by email.**

Mr Mellor stated that he received both agenda of meetings, probably as a result of his recent presence on the council. He requested that agenda and minutes be circulated to residents. The Clerk stated that both were readily available via the parish web site and that he was reluctant to send out large attachments in an unsolicited manner.

The Clerk also agreed that it had been decided to circulate notice of meetings via the parish circulation list but he had not always done this. **The Clerk to remind residents on the circulation list of an upcoming meeting and to include the web address of minutes.**

Mrs Budgen spoke of the possibility of a First Aid course, possibly with a refresher on the use of the defibrillator. This could be offered by St. Johns Ambulance and could be held in conjunction with adjacent parishes that had suitable open space. Possible locations suggested were KB&S Village Hall, KB&S Bowls Club and Appleton Village Hall. **Mrs Budgen to explore the possibility of a course and the availability of a location.**

The Clerk had received an email from the Waste Team at District offering to talk to residents about recycling and their waste handling. It would provide an opportunity for residents to clear up any confusion over what could and could not be recycled. It was felt that such a meeting would be useful and that the Church would be a convenient location. **The Clerk to explore dates and times for such a talk.**

There being no further business the meeting closed at 9:10pm.

Next Meeting Thursday 12th January 2023.