

## **Minutes of the Fyfield and Tubney Parish Council Meeting held on Wednesday 27<sup>th</sup> September 2017.**

**Present:** Mr Julian Mellor – Chair.  
Mrs Jean Burley.  
Mrs Shirley Collins.  
Mr. Jonathan Greaves.  
Mr Alan Woodward  
Dr Stephen Fraser – Clerk.

Five members of the general public.

### **Apologies**

Apologies had been received from

Mr. John Watts.  
Mrs Anda Fitzgerald-O'Connor – OCC Councillor.  
Mr. Anthony Haywood – VofWH Councillor.

### **Minutes of the Last Meeting.**

These were signed as a true record by the Chair.

### **Matters Arising.**

The Clerk reported that the electronic copy of the Thames Water presentation given at the last meeting had not been forthcoming. The chairman had a paper copy.

The Register of Members Interests for Mr Alan Woodward had been submitted to the Vale of White Horse DC and duly registered.

Mrs Fitzgerald-O'Connor had made preliminary enquiries concerning the grant given towards a village war memorial. It seemed likely that the council would be able to retain the grant but she would provide a definitive statement at a later date.

### **Lioncourt Development.**

Mr Mellor gave the meeting a brief summary of activities since the last council meeting.

He had attended a briefing for Parish & Town Councils covering the DC Local Plan Part II. Despite the Fyfield site being mentioned as contentious and the Dalton Barracks site being available earlier, there was no indication that the Lioncourt development would be rejected. Rather the impression was given of a 'done deal'. The plan would be open for further consultation for 6 weeks from early October.

Mr Mellor had written a letter to the the leader of the District Council, Matthew Barber, outlining his concern that the objections of the parish were being effectively ignored. The letter had been copied to our MP, OCC councillor and DC councillor.

Although the SHMA numbers appeared to have been substantially reduced, the DC did not intend to modify the Local Plan as a result.

The Fyfield Land Action Group (FLAG) had been formed with parishioners from our parish and Kingston Bagpuize. They were currently organising a publicity campaign and a petition visiting every house in the parish. Mr Mellor had passed petition details on to PharmaGenesis who were actively supportive.

FLAG members had privately financed a consultants report into the impact of the development on A420 traffic which was believed to be a key element in opposing the application. The planners' assumption of only 0.35 vehicle journeys/house at peak times was open to question. The completed report was expected by the end of the week.

Mr Hadland was concerned about the speed of traffic between the two existing roundabouts and wondered if traffic lights would reduce speed.

FLAG had been advised to look into Mitigation 'without prejudice' should the planning application be eventually passed. Following the last FLAG meeting Mr Mellor produced a list of potential mitigation measures which was put to FLAG members for comment. Some responses have been received and this will be sent to the District Council once we have engaged on the letter recently sent to them by Mr Mellor.

It was noted that archaeology surveys were taking place on site at the moment.

### **Church Community Area Funding**

The Clerk reported that the Parochial Church Council was pursuing plans to convert an area of the church for a disabled toilet, kitchen, store and flexible seating. This work was currently estimated at between £50k-£60k. Should the Lioncourt Development go ahead, this could be a source of funding and they hoped it would be raised in any mitigation response to the planning application.

The Clerk had also indicated that there may be other grant sources they could approach when required.

### **A420 Road Issues.**

This was covered during the discussions over the Lioncourt Development.

### **Planning.**

The following applications had been approved with No Comments

- P17/V1196/LB Tubney House Tubney
- P17/V1413/HH 9 Abingdon Road Tubney
- P17/V1470/HH Old Farm House Tubney
- P17/V0662/RM Land East of Witney Rd. Kingston
- P17/V1769/HH Tubney Farm House Tubney
- P17/V10979/FUL Tubney Lodge Tubney
- P17/V0662/RM Land East of Witney Rd. Kingston
- P17/V2013/A Land East of Witney Rd. Kingston
- Tree Preservation, 1 Abingdon Rd. Tubney

### **Finance.**

The Clerk reported the current financial position as follows:

- |                                    |           |
|------------------------------------|-----------|
| • Balance brought forward.         | £2,463.48 |
| • Record payment of the following. |           |
| • Website Domain Fee (annual)      | £29.38    |
| • Web Hosting Fee (Biannual)       | £89.52    |
| • Record receipt of the following. |           |
| • Second Instalment of Precept     | £250.00   |
| • Balance carried forward.         | £2,594.58 |

The Clerk requested reimbursement for the repair of the Tubney notice board. It was **resolved** to pay the Clerk £33.19.

Signatories to the bank account are currently one of the Clerk or Mr Watts for sums up to £500 and both thereafter. It was **resolved** to add the chairman to the list of signatories. The Clerk had copies of the relevant forms from the bank and would forward to the chairman for completion.

The Clerk reported that the External Audit had been completed with two issues arising.

It was noted that although we had bought a Public Access Defibrillator, this was not recorded as a fixed asset. The parish had never held an Asset Register. To satisfy the Auditors, it was resolved that the Clerk would create a Fixed Asset Register and add the defibrillator, the Tubney bus stop seat and the notice boards.

As these would now be formally recorded, the Clerk asked if insurance was now required. No consensus was reached and the Clerk was instructed to enquire of neighbouring parishes what Public Liability insurance they carried.

The second issue was minor in that due to rounding the balance of three entries in the return differed by £1. The Clerk would ensure that this would not happen again.

### **Parish Councillors Allowances.**

The Clerk had received a Report of the Independent Remuneration Panel indicating that either the chairman or all councillors could be in receipt of an allowance. To date, no councillors had ever received any allowances and the Clerk indicated that the recommended allowances would far exceed the current annual precept. The councillors indicated that they were happy to continue forgoing their allowances. The Clerk requested that they give him written notice of their intent.

### **Public Access Defibrillator.**

The Public Access Defibrillator had been installed in the church porch and was active. Two training sessions had been arranged with South Central Ambulance Service and had been well received. However, a number of people who had expressed interest had been unable to attend. The Clerk would attempt to arrange another session in November either in the evening or at a weekend.

### **AOB.**

The Clerk had received National Highway and Transport Public Satisfaction Survey from OCC. The survey was completed at the meeting and the Clerk would submit it via the web.

The Clerk had received an invitation for attendance at a Community Emergency Plans & Resilience Workshop intended to help in the production of a local emergency plan. After some discussion, it was felt that little would be gained by producing such a plan and the invite would be declined. The Clerk would complete the associated survey giving details of reception centres in the parish, namely the two churches and The White Horse.

A request for financial support from Clean Slate, a charity supporting victims of abuse within Oxfordshire, had been received. It was **resolved** not to donate at this time but to hold all requests for support until the end of the financial year and then decide which causes to support.

The Clerk had received a request to examine the local Definitive Map for any omissions of public rights of way. None were identified in the meeting but it was suggested that the route through the underpass should be on the map as it was frequently used by residents as a safe crossing route of the A420 between the parishes. The Clerk to explore the mechanism for adding the path to the map.

A request from a member of the public concerning the Tubney Woods Housing Estate and its post war prefabs had been received. It was confirmed that these stood on the current site known as The Ride.

The Clerk had been informed that a Deep Clean of the roads and pavements would be performed in the near future. This would not involve cutting back vegetation or weed killing so it was not obvious what would be done. However, he had submitted photographic requests to clear the worst areas of pavements and gutters, including the underpass footpath.

There being no other items, the Chairman closed the meeting at 9:30pm.

Next Meeting Wednesday 8<sup>th</sup> November 2017. (**Note change of date.**)