

**Minutes of the Fyfield and Tubney Parish Council  
held on Thursday 22<sup>nd</sup> September 2022.**

**1. Present:**

Mrs Penny Budgen – Chair.

Mr Nicholas Keene.

Mr Alan Woodward.

Dr Stephen Fraser – Clerk.

1 member of the general public.

**2. Apologies.**

Apologies had been received from Miss Elaine Coft, Mrs Claire Cable-Alexander, Mr Dimitrios Hatzis and Mr Jerry Avery – District Councillor.

**3. Casual Vacancy.**

Electoral services, District Council, had informed the Clerk that there had been no call for an election to fill this vacancy and that the council could proceed with co-option.

Mrs Claire Cable-Alexander had indicated her willingness to act as a member of council and it was unanimously decided to co-opt her into that position. **The Clerk would liaise with Mrs Cable-Alexander to complete the necessary documentation.**

**4. Minutes of the last meeting.**

These were signed as a true record by the chair.

**5. Matters arising.**

**i. Fyfield Bus Stop Repair.**

Mr Woodward had effected a repair to the bus shelter and had treated the seat at the Tubney bus stop. The council expressed its gratitude to Mr Woodward for performing the work.

**6. War Memorial.**

Mr John Lay had instructed the mason to proceed with the memorial and the bench was currently delayed at Harwich by strike action. It was expected to be delivered to Mr Harris in due course. Mrs Budgen stated that the precise location of the memorial and bench would be marked out shortly.

**7. Lioncourt.**

The District Council Planning meeting was not expected to consider this for some time. No firm date given. However, Mrs Budgen and Mr Hatzis were preparing a presentation to utilise the three minute slot as and when the hearing takes place.

**8. Communication between Councillors**

Mr Budgen had asked Miss Croft if a working paper was available but had not received a response by the time of the meeting.

**9. Finance.**

The Clerk reminded that the council insurance brokers would not be quoting for the renewal in November. He had obtained a quote from Zurich which was slightly less but this did not cover memorials. It was uncertain who would own the war memorial after it was installed. Mr John Lay was purchasing it outright but there was no indication as to whether this would be gifted to another body. Council saw no point in insuring an item it did not own. **The Clerk to speak to Mr John Lay and Mr Harris to clarify future ownership.**

Mr Woodward presented expenditure of £137.94 in respect of the repair to the Fyfield Bus Shelter and the Tubney seat. It was **resolved** to reimburse Mr Woodward in full.

The Clerk reported the following transactions had occurred since the last meeting.

The account details were as follows:

• Precept Account brought forward.	£4,638.26
• Record receipt of the following.	
• Precept - 2 <sup>nd</sup> instalment	£2,500.00
• Record payment of the following.	
• B Harris for War Memorial Seat	£1,13.00
• A Woodward – Fyfield Bus Shelter & Tubney Seat	£137.94
• Reserved – Tubney Bus Stop Lights.	£841.23
• Available Precept	£5,021.09
• CIL Account brought forward.	£8,424.64
• Reserved – Tubney Bus Stop Lights	£8,424.64
• Available CIL	£0.00

## 10. Planning.

The following application had been returned with No Objection.

- P22/V1875/HH Camberly, Fyfield Wick

No consensus had been reached on the following and no submission made.

- P22/V0246/FUL White Hart Wood, Frilford Heath

The following application was still under consideration.

- P22/V2073/HH Crabtree house, Fyfield

## 11. Fyfield Cherry Tree.

Permission had been received from District to remove the Cherry Tree on the green. Mr Ben Lay had offered to fell the tree and remove the wood. It was anticipated that Mr Maclean would supervise this operation and provide the machinery to remove the roots. Mr Ben Lay would then provide sufficient topsoil for the oak tree, purchased by Mr Baker, to be planted. This would be a less costly option than placing the whole job in the hands of Mr Maclean.

It was **resolved** that Mrs Budgen would liaise with Mr Ben Lay and Mr Maclean to proceed on that basis.

## 12. Dog Waste Bin on Marsh Lane.

Attempts to get a dog waste bin installed on Marsh Lane had proved incredibly expensive and labour intensive. Mrs Budgen had placed an old metal dustbin next to the gate, lined with a bag together with a supply of dog waste bags. This was being well used and she was prepared to move the deposits to her own waste bins as she regularly walked her own dog on the lane.

## 13. Pavement Cleaning adjacent to No 1 St. Johns Close.

Mrs Budgen reported the concerns of a resident that the pavement outside Nos 1/2 St Johns Close was not being cleared when contractors performed their irregular village cleans, stating that their contract only covered Main Road.

**The Clerk to contact District to clarify that this area should fall under their current contractual agreement.**

#### **14. Pavement by Tubney Church.**

Mrs Budgen had met with a highways engineer to resolve this problem where a wheelchair user could not reach the bus stop because of encroaching vegetation. He stated that his team would address the issue.

He immediately noted that crossing the road at that bus stop and at Abingdon Road, Tubney was unsafe without a central refuge and that Pharmagenesis needed proper pavement access and a crossing to use the bus safely. He would explore the possibility of resolving all these safety issues.

**He also stated that OCC was reviewing its policy on speed limits and suggested that the parish should formally seek a reduction in the speed limit from 50mph through the village.**

#### **15. Oxfordshire Code of Conduct.**

It was **resolved** to adopt the new Oxfordshire Code of Conduct for councillors.

The Clerk encourage members to participate in one of two upcoming training sessions on the code as it was anticipated that training would be a mandatory requirement following next years elections.

**The Clerk to forward to members the new Register of Interests form for completion.**

#### **16. Neighbourhood Planning Pilot.**

Mr Keene stated that the formal workshops for this pilot were drawing to an end and that the next stage involved seeking residents opinions on their priorities for the village; be that changes or protections. This would then result in a document to be lodged with District with a view of influencing planning decisions affecting the parish. The District Council expected this process to be completed in about six months but it was felt that this might take us longer to complete.

Mr Keene had sought non-council help in this task via the Fyfield Facebook group but had had no response to date. He did not have access to the Tubney group.

**The Clerk to place the request on both groups and circulate via the parish email list to seek some volunteers.**

#### **17. AOB.**

Mr Woodward spoke once more about the vegetation encroachment on the Coach Road and the damage to the offside caused by vehicles driving on the edge or even off the road to make passage. This issue had been raised with OCC officers and councillors many times in the past with no effect.

**Mrs Budgen to raise the issue with Mike Francis, OCC Highways.**

Mr Phillip Hatzis had suggested to Mrs Budgen that a survey of both the parish and Kingston residents of their transport requirements might provide a strong argument against Lioncourt proposals on traffic.

It was felt that unless a very large number of residents could be encouraged to respond, the survey would carry little or no weight with the planners. Besides which, time was not on our side. It was **resolved** not to proceed with the suggestion.

There being no further business the meeting closed at 9:00pm.

**Next Meeting Thursday 10<sup>th</sup> November 2022.**