

**Minutes of the Fyfield and Tubney Annual Parish Meeting  
and Annual Parish Council Meeting  
held on Wednesday 22<sup>nd</sup> May 2013.**

**Present:** Mr John Watts – Chair.  
Mrs Jean Burley.  
Mr Ben Lay  
Mrs Valerie Maher.  
Mr Julian Mellor.  
Dr Stephen Fraser – Clerk.

Two members of the general public.

**Annual Parish Meeting.**

The chairman welcomed the members of the public and opened the meeting to them at 7:30pm.

Mrs Janet Fraser queried when the redundant electricity poles would be removed. It was felt that since these carried BT telephone wires, we were dependent upon BT scheduling the work. She also drew attention to the potholes on Digging lane South. These had been marked by OCC but again there was no indication of when the work would be done.

There being no other topics of discussion, the Chairman closed the meeting.

**Annual Parish Council Meeting**

**Election of Chairman**

Mrs Maher proposed, seconded by Mrs Burley, that Mr Watts be elected as chairman. No other nominations were received and the vote was carried nem. con.

**Apologies**

Apologies had been received from Mrs Collins.

**Minutes of the Last Meeting:**

These were signed as a true record by the Chair.

**Matters arising.**

The Clerk had reported the damage to the fence and gate at the junction of the A420 and Main Road West on the OCC web site. No progress had been recorded to date.

The pole for the VAS on the A420 had been installed and was awaiting installation by specialist contractors. The vegetation should be cut back at the same time. This work was now overdue.

The two blocked drains on Fyfield Crossroads had been cleared. Mrs Maher said that the silt build-up in the gutters was now considerable and would find its way into the drains. Mrs Maher and the Clerk to press OCC to sweep the gutters on Main Road, Fyfield.

In the absence of Mrs Collins, there was no information on the state of the pavement in St. Johns Close.

**Planning.**

To record the following applications returned with No Comments

- P13/V0590/HH Thatch Farm Cottage Tubney
- P13/V0690/HH Weatherblades Fyfield
- P13/V0616/LDE Hog House Fyfield Wick

To record the following application returned with Comments

- P13/V0216/FUL Sports Ground & Pavilion Abingdon Road Kingston Bagpuize

This development had been resubmitted with low density high value properties after the rejection of the high density mixed development. It was felt that a more middle ground in respect to property value would be more appropriate.

The Vale Draft Local Plan was discussed in the light of the responses from CPRE and SVA. In particular, the Traffic Survey had now been circulated and indicated that there were serious issues with the proposed developments in both the Vale and East Swindon and their impact on the A420. It was resolved to make a contribution of £100.00 towards the cost of the traffic survey.

#### **Finance.**

The Clerk reported that the bank balance was currently £1,360.52. Since the last meeting, Mr Watts had been reimbursed £350.00 for the purchase of the Tubney Bus Stop seat.

The Clerk had previously circulated a statement of accounts for the year 2012 – 2013. There being no objections, it was resolved to sign off this statement. A copy is attached to these minutes.

The above statement being in agreement with the External Audit Return accounting statement, that statement was duly signed by the Chairman.

The Clerk read out the Annual Governance statements which were agreed by Council and duly signed by the Chairman and Clerk.

The Clerk requested reimbursement for the fees for parish web site. This was more than last year because some elements were charged on a biannual basis. It was resolved to pay the Clerk £106.16. Mr Mellor requested reimbursement for expenses incurred in the installation of the Tubney Bus Stop seat. It was resolved to pay Mr Mellor £72.14. A small amount, £2.86, remained in parish funds from the grant of £425.00 provided by OCC for the installation of the seat.

#### **AOB.**

Mrs Maher enquired about the proposed gating of the west end of Main Road, Fyfield which had been raised with our then OCC councillor, Mr Iain Brown. As there was no feedback, it was resolved to pursue the matter with our new councillor, Mrs Melinda Tilley.

Mrs Maher also commented on the need to weed kill the gutters in Fyfield. Whilst Mr Lay could spray the gutters himself, there were concerns over the insurance situation. Mrs Maher would press OCC to spray the weeds.

Mr Lay stated that his father, Mr John Lay, would like to see a War Memorial on the green outside the church. He would be willing to contribute to its cost and was sure that some other village families would also contribute. It was uncertain who owned the land but was probably either OCC as part of the highways or St. Johns College. Mr Lay would enquire of the college.

Mr Lay also reported that whilst the Appleton Road near the substation had been resurfaced, he suspected that the under road culvert was either blocked or of insufficient diameter. He would report it via the OCC web site and arrange to meet their representative to discuss the issue.

Mr Mellor had reported the vegetation issue at the junction of The Coach Road and the A420. It had been inspected and agreed that some clearance was required. There was no indication as to when this would happen.

Mr Watts queried what was happening regarding the trailer park at Fyfield Wick. The VofWH enforcement team from the Planning Department were investigating some two years ago. The Clerk to enquire as to the current state of that investigation.

The meeting closed at 8:45pm.

Next Meeting – Tuesday 17<sup>th</sup> September 2012.

## Fyfield & Tubney Parish Council Accounts for the Year Ended 31<sup>st</sup> March 2013

<b>Income</b>		
20 April 2012	Precept	£250.00
14 September 2013	Precept	£250.00
25 January 2013	OCC Grant for Tubney Bus Stop Seat	£425.00
<b>Total Income</b>		<b>£925.00</b>
<b>Expenditure</b>		
16 May 2012	Domain Fees for Web Site	£22.28
16 May 2012	Diamond Jubilee Plaque	£117.90
17 May 2012	Donation - Tubney Church Organ Fund	£100.00
15 August 2012	Russel R Gooding – Cherry Tree Surgery, Fyfield	£115.00
18 March 2013	Clerk's Expenses	£50.00
<b>Total Expenditure</b>		<b>£405.18</b>
<b>Balance Brought Forward from 1<sup>st</sup> April 2012</b>		<b>£940.70</b>
<b>Income</b>		<b>£925.00</b>
<b>Expenditure</b>		<b>£405.18</b>
<b>Balance at 31<sup>st</sup> March 2013</b>		<b>£1,460.52</b>

