

**Minutes of the Fyfield and Tubney Annual Parish Meeting
and Annual Parish Council Meeting
held on Wednesday 21st May 2014.**

Present: Mr John Watts – Chair.
Mrs Jean Burley.
Mrs Shirley Collins.
Mr Ben Lay
Mrs Valerie Maher.
Mr Julian Mellor.
Dr Stephen Fraser – Clerk.

Five members of the general public.

Annual Parish Meeting.

The chairman welcomed the members of the public and opened the meeting to them at 7:30pm.

Mrs Fraser stated that there was broken glass in the underpass on the Tubney bridleway and wondered who was responsible for its clearance. The general opinion was that as this was a tarmac surface, OCC was the responsible agency but the likelihood of getting anything done in the near future was very remote.

She also queried the clearance of encroaching vegetation along the bridleway, stating that she and the Clerk had cleared a large section last year. The responsibility here lay with the landowners of the adjacent ground to the bridleway. Mr Lay stated that he would clear his section after he had harvested hay in his field. The Clerk would speak to Mr Gillett. Again it was felt that the section adjacent to the A420 which should be maintained by OCC would not be cleared in any timely manner.

There being no other topics of discussion, the Chairman closed the meeting.

Annual Parish Council Meeting

Election of Chairman

Mrs Collins proposed, seconded by Mrs Burley, that Mr Watts be elected as chairman. No other nominations were received and the vote was carried nem. con.

Apologies

Apologies had been received from Mrs Melinda Tilley.

Minutes of the Last Meeting:

These were signed as a true record by the Chair.

Matters Arising.

There was no news on the erection of a Gate at West End Main Road. The Clerk would attempt to discover if this work was still in the system.

There was no progress on removing silt in gutters in Main Road, Fyfield. Some residents had weed killed and removed silt outside their homes but the whole street still required clearing. The Clerk would re-raise the issue with OCC.

There had been some marking of defects in St. Johns Close but the main area of concern where tree roots were breaking through the pavement was unmarked. The Clerk would check that the defect was correctly identified on the OCC web site.

Mr Lay reported that he had spoken to OCC on site regarding the Appleton Road Culvert and another culvert in Chapel Lane. He felt that both would be treated as low priority.

The Clerk had raised a 'Freedom of Information' request with the police concerning speeding in the parish. The response was less than satisfactory as they were only able to supply figures for the static camera near Tubney Church. As this was only periodically active, it gave no indication of the seriousness of the problem. At a recent NAG meeting, the Clerk had been informed that policing speed on the A420 was restricted by a lack of safe places where officers could operate portable equipment and also stop speeding motorists. It was hinted, however, that some action on A420 speeding would take place in the near future.

The Clerk had contacted Savills regarding the untidy state of Marsh Farm and had been informed that a representative would visit the tenant.

Planning.

The following applications had been returned with No Objections:

- P14/V0557/FUL Woodside Cottage, Frilford Heath
- P14/V0686/HH 46 Netherton
- P14/V0687/LB 46 Netherton
- P14/V0750/FUL PIC Site Fyfield Wick

The following application was being circulated amongst the council and was under active consideration:

- P14/V0953/FUL West Dene, Tubney

Vale Local Plan.

The Clerk had emailed Matthew Barber, VofWH DC, concerning the Green Belt changes in Tubney and potential expansion to Fyfield. Because of a technical issue, he had not received the original email but now had a copy. No response had been received to date.

Mr Watts stated that he had had no recent communication from the Western Vale Villages Consortium but that he had responded to their request to submit traffic concerns to OCC and had received acknowledgement of receipt.

Mr Mellor stated that trial runs of a traffic model for the A420 indicated that the road must be improved. He also said that individuals could submit suggestions for such improvement to the council.

Mr Baker requested that a request for a quiet road surface past the village be registered with OCC. The Clerk to action.

It was felt there was little else that could be done until a revised Housing and Transport Strategy was published.

Finance.

A copy of the transactions for the 2013 – 2014 financial year was circulated. These included the payment of the Clerk's expenses of £50 authorised at the last meeting. The year ending balance was £2,032.22. There being no objections, it was resolved to sign off this statement. A copy is attached to these minutes.

The above statement being in agreement with the External Audit Return accounting statement, that statement was duly signed by the Chairman.

The Clerk read out the Annual Governance statements which were agreed by Council and duly signed by the Chairman and Clerk.

The following transactions have occurred in the new financial year:

- First instalment of Precept £250.00
- Central Government Grant £10.00

As a result, the current balance of accounts was £2,292.22.

The Clerk presented invoices, which he had paid, relating to Domain Fees for the parish web site totalling £26.59. It was resolved to reimburse the Clerk.

Village War Memorial.

Mr John Lay stated that although both churches had plaques honouring the war dead of the parish he felt that a more conspicuous monument was desirable. He had spoken to the residents around Fyfield green (near the church) and they had no objections, in principal, to a monument being erected adjacent to their properties.

He had visited various local village memorials and had come to the conclusion that a simple memorial would be preferable and more likely to be affordable.

He had discussed designs with a local mason and presented a drawing to the meeting which met with general approval. This design, rendered in Portland Stone, was costed at £7,819.00 which included VAT of £1,303.00. It was felt that this cost was rather high. Mr Lay would obtain a quote from another mason whilst the Clerk would enquire about the cost of the recent Kingston Bagpuize memorial.

In considering the specific location, the meeting felt that it should be positioned in the angle presented by the churchyard wall and the wall of Fyfield manor. Mr Ben Lay would contact Mr Julian Harvey-Wood to seek his approval.

Mr John Lay requested that the planning application be submitted by the Parish Council. The Clerk to determine if that was the best way to ensure parish council support given that it might preclude the council commenting on its own application.

Community Governance Review

The Clerk had emailed Matthew Barber seeking his support over the proposed annexation of Fyfield Wick into Kingston Bagpuize parish. Because of technical problems at his end, he had only just received the email and had not responded.

The Clerk to check if Parish objection must be repeated and action if required.

AOB.

Mrs Collins drew attention to the vegetation obstructing visibility of the A420 road signs through Tubney. Although this had been reported to OCC, little had been done to rectify. Mr Mellor would chase OCC to take action.

There being no other business, the meeting closed at 8:46pm.

Next Meeting Tuesday 17th September 2014. An additional meeting would be called earlier if required to discuss the war memorial.

Fyfield & Tubney Parish Council Accounts for the Year Ended 31st March 2014

Income		
22 April 2013	Precept	£250.00
10 September 2013	Precept	£250.00
26 February 2014	OCC Grant for Village War Memorial	£750.00
Total Income		£1,250.00
Expenditure		
10 April 2013	J Watts – Purchase of Tubney Bus Stop Seat	£350.00
22 May 2013	J Mellor – Tubney Bus Stop Seat Installation Costs	£72.14
22 May 2013	Clerk – Web Site Fees	£106.16
28 May 2013	Western Vale Villages Fighting Fund	£100.00
18 March 2013	Clerk's Expenses	£50.00
Total Expenditure		£678.30
Balance Brought Forward from 1st April 2013		
Income		£1,460.52
Expenditure		£1,250.00
Balance at 31st March 2014		£2,032.22

