

## **Minutes of the Fyfield and Tubney Parish Council Meeting held on Wednesday 16<sup>th</sup> March 2016.**

**Present:** Mr John Watts – Chair.  
Mrs Shirley Collins.  
Mrs Valerie Maher.  
Mr Julian Mellor.  
Dr Stephen Fraser – Clerk.  
  
Mrs Melinda Tilley – Oxford County Councillor  
  
Three members of the general public.

### **Apologies**

Mrs Jean Burley and Mr. Ben Lay.

### **Minutes of the Last Meeting:**

These were signed as a true record by the Chair.

### **Matters Arising.**

The following items had been carried over from the January meeting.

- Vegetation around the road signs in general and the A415 northern approach sign to the A420 in particular.
- The requirement of a 'Box Junction' at the A415/A420 roundabout to ease egress from the northern approach of the A415.
- A request for a 'Quiet' road surface when the A420 was resurfaced through the parish.
- A420 Bus Stop refuge.

Mrs Tilley had stated that budgetary constraints in OCC meant that there was no possibility of these works being financed in the near future.

Mrs. Tilley reported that she was involved with the A420 Working Group who had noted the request to extend the bridleway from the A420 underpass along the south side of the A420 to Digging Lane near the Chapel. There seemed to be some enthusiasm to see this happen but it was dependent upon land being released.

Mrs Tilley also reported on the conflicting proposals for Unitary Authorities in the area. There seemed to be a requirement that such an authority covered a minimum of 300,000 residents which meant that the joint District Council proposals for four authorities should fail. A single Oxfordshire authority would cover 670,000 residents.

Mrs Maher reported that Mr. Lay would remove the felled tree in St. Johns Close as the contractors had failed to do so.

Mrs Maher confirmed that Highways had erected 'admiral posts' at the entrance to the village and that a new litter bin had eventually appeared near St. Johns Close.

There was some confusion over the number and location of leaning trees on Abingdon Road, Tubney. Mrs. Maher would check and report to Highways.

Mrs. Collins reported that car parking on the grass in St. Johns Close was much reduced.

Concerning the possibility of a footpath south of the A420 between PharmaGenesis and the Tubney bus stop, a contact in the University Estates Office has been identified, namely Sean Obien. He expressed the probable need for a 'permissive right of way' legal document with either the Parish or

OCC. The main obstacle to the path would be funding. The Clerk to liaise with Jeff Burley to see if Dr. Chris Winchester would draw on PharmaGenesis monies.

### **Planning.**

To record the following applications returned with No Comments

- P16/V0272/HH Clanfield, Netherpton
- P16/V0277/FUL PIC, Fyfield Wick
- P16/V0461/FUL Tubney Farm House, Tubney
- P16/V0528/HH Netherfield, Fyfield
- P16/V0596/HH Sycamore Cottage, Abingdon Rd, Tubney

### **Finance.**

The Clerk reported the financial situation as follows:

- Balance Brought Forward £2,684.89

There had been no financial transaction since the last meeting.

An acknowledgement of the previous donation to Oxfordshire South & Vale Citizens Advice had been received.

The Clerk requested reimbursement for the following expenses:

- Land Registry Fees £12.00
- Clerk's Expenses – Stationary, Postage, Computer Consumables £50.00

It was **resolved** to reimburse the Clerk for £62.00.

The Clerk circulated further details concerning a grant to the Parochial Church Council for assistance following the repair of the roof to St. Nicholas Church, Fyfield. Mrs Sarah Macelvogue provided the council with further information. It was **resolved** to make a grant of £200.00 to Fyfield PCC.

### **Village War Memorial.**

The Clerk had obtained land registry details for Fyfield Manor and Fyfield Grange. These, together with verbal information concerning The Old Schoolhouse, indicated that these properties did not own the land nor did they have any concession regarding a Right of Way over the land. There was a very small possibility that the land belonged to the Church but more likely it was Highway Verge. It was **resolved** that the Clerk would explore getting the area designated as a Village Green.

### **Public Access Defibrillator.**

Following an enquiry by Mrs Sarah Macelvogue, the Clerk had been in contact with South Central Ambulance Service concerning the installation of a Public Access Defibrillator. Purchase cost would be £841.75 plus VAT and £540.00 plus VAT for a secure cabinet. The cabinet requires an electricity supply with an ongoing cost of about £30.00 per annum. Defibrillator batteries have a five year warranty with a current replacement cost of £125 plus VAT. Chest pads are single use and cost £25.00 plus VAT. For a payment of £300 plus VAT, all consumables can be supplied free of charge for a period of 10 years.

Mrs Macelvogue explained that the Fete Committee had some money earmarked for the parish (as opposed to the church) which prompted the query to the Parish Council. However, the Clerk informed the meeting that Scottish and Southern Electricity had a community grant scheme that had been used to install these devices in a number of locations within their service area. It seemed sensible to explore this source of money for the capital outlay.

After some discussion of possible locations for the defibrillator, it was felt that the church porch was the most practical. Mrs Macelvogue would seek permission from the PCC. It was **resolved** that the Clerk would apply to SSE for funds on the assumption that permission to install the device in the church was granted. The Fete funds could then be used to provide ongoing running costs for the device.

### **SSE Vulnerable Adults Register & Community Resilience Fund.**

The Clerk informed the meeting that whilst on holiday in Scotland, he had attended a presentation from Scottish and Southern Electricity concerning their Vulnerable Adults Register and home safety during a power outage. As a result he had been in contact with Helen Vass who was willing to make a presentation to the village. As we have no suitable venue for such a public meeting, the Clerk would invite Ms Vass to attend the Village Fete on the 6<sup>th</sup> August.

The Clerk also drew attention to the Community Resilience Fund mentioned earlier and stated that it was open at the moment.

### **Register of Councillors Interests & Web Site Transparency**

The Clerk had received a request for any updates to the Register of Councillors Interests. It was confirmed that no updates were required.

The Clerk also informed the committee that recent changes to transparency regulations required the Register of Interests and various financial information to be published on the parish website. The Clerk would be making the changes in the near future.

### **AOB.**

A village BBQ would be held on May 7<sup>th</sup>, organised by PCC to mark the Queen's birthday. In addition there would be a church service on June 12<sup>th</sup>.

Mrs Collins informed the meeting that there was considerable problems from trees and branches along the Coach Road. These were growing on land belonging to Tubney House. The Clerk to ask Prof. Burley if he would speak to Prof. Macdonald to see if these could be trimmed or removed.

Mrs Maher wondered if something could be done to mark the entrance to Fyfield from the A420. See suggested a village sign with flower tubs but the projected cost was prohibitive.

Mrs Fraser suggested that a litter pick be organised but the feeling was that very few people attended the last pick and that this was best left to individuals.

There being no other business, the meeting closed at 9:03pm.

Next Meeting Wednesday 18<sup>th</sup> May 2016 comprising the Annual Parish Meeting and the Annual Parish Council Meeting.