

**Minutes of the Fyfield and Tubney Annual Parish Meeting  
and Annual Parish Council Meeting  
held on Wednesday 13<sup>th</sup> May 2020.**

**Due to the Coronavirus Restrictions, this meeting was held on ZOOM and made open for members of the public to attend.**

**1. Present:**

Mr Julian Mellor – Chair.  
Mrs Penny Budgen.  
Mrs Jean Burley.  
Mr Jonathan Greaves.  
Mr John Watts.  
Mr Alan Woodward.  
Dr Stephen Fraser – Clerk

Four members of the general public.

**Annual Parish Meeting**

The chairman welcomed members of the public and opened the meeting at 7:30pm.

The only items of interest were already on the agenda for the Parish Council meeting so the chairman closed the meeting at 7:33pm.

**Annual Parish Council meeting**

**2. Election of Chairman.**

Mr Watts, seconded by Mrs Budgen, proposed Mr Mellor as chairman. Mr Mellor indicated that he would be willing to accept the post and as there were no other candidates, he was duly elected unopposed.

**3. Apologies.**

No apologies had been received.

**4. Minutes of the last meeting.**

These were signed as a true record by the Clerk because of the physical remoteness of the chair.

**5. Matters arising.**

**In the absence of Mrs Fitzgerald-O'Connor, there was no report on the potential speed control measures possible for Abingdon Road, Tubney. Clerk to contact Mrs Fitzgerald-O'Connor.**

Mr Evans commentated that the Hanneys had erected some speed control signs through the village. **The Clerk to contact Hanney PC to determine what was involved with their erection.**

The Clerk had not, as yet, contacted the Environment Agency with respect to the flooding of the A420 Underpass. He felt that the local water table was so high that little could be done. Mr Watts suggested that dredging the silt from Piling Brook downstream would lower the water table. **The Clerk to seek an Environment Agency response on the matter.**

**6. Lioncourt Development.**

Mr Walker had confirmed that required traffic survey was in abeyance during the Coronavirus epidemic.

## 7. A420 Road Issues.

Mr Mellor stated that David Johnston MP had written about his recent meeting with the A420 parishes in his newsletter. **Mr Mellor to forward a copy of the newsletter to Councillors.**

Mrs Budgen reported that she had forwarded details of landowners in respect to re-routing the footpath from Kingston to the bus stop crossing. Until this was done, there could be no blocking of the existing crossings. No date had been set for works to begin.

The Clerk confirmed that the councils response to the LTP5 consultation had been submitted and that copies had been forwarded to Mrs Fitzgerald-O'Connor and Mrs Constance. **The Clerk to put the paper on the parish website and notify parishioners by email.**

## 8. Planning.

The following planning application had been approved with comments:

- P20/V0200/FUL KB&S Business Park.

The comments related to the height of the new buildings leading to visibility from the nearby housing development and the rise in local traffic.

The following planning application had been approved without comment:

- P20/V0922/FUL Cornerstone, Fyfield Wick.

## 9. Finance.

The Clerk reported the current financial position as follows:

- |  |         |
|--|---------|
| • Balance brought forward.               | £579.21 |
| • Balance at 31 <sup>st</sup> March 2020 | £579.21 |

A copy of the transactions for 2019-2020 was circulated, supported by bank statements. There being no objections, it was **resolved** to sign off this statement. A copy is published on the parish web site.

- |  |           |
|--|-----------|
| • Balance carried forward.             | £579.21   |
| • Record receipt of the following:     |           |
| • First Installment of Precept         | £875.00   |
| • To record Payment of the following:  |           |
| • Clerk – Web Domain Name Fee – 1 year | £33.52    |
| • Clerk – Expenses 2019-2020           | £50.00    |
| • Balance Carried Forward              | £1,370.69 |

A Copy of the Risk Assessment and Management (financial) for the period 1<sup>st</sup> April 2020 to 31<sup>st</sup> March 2021 was circulated for review and subsequently **adopted**. A copy is published on the parish web site.

The Clerk reported that the Internal Audit had been completed and there were no issues arising. It was **resolved** to accept the Internal Audit Report.

The council confirmed the Certificate of Exemption statements and **approved** the said certificate. It was duly **signed** by the Chairman and Clerk.

The Annual Governance statements were **agreed** by Council and duly **signed** by the Chairman and Clerk.

The Accounting Statements, being in agreement with the above year end financial statement, was **agreed** and duly **signed** by the Chairman and Clerk.

**10. AOB.**

Mr Mellor requested that the LPT5 response be published on the parish website.

Mr Burley stated that The Hanneys had two parish councils and a joint web site which had some information on a puffin crossing.

There being no further business, the chairman closed the meeting at 8:35pm.

Next Meeting Wednesday 11<sup>th</sup> September 2020.